



New South Wales
Department of State and
Regional Development

First for Business



Department for Women



Linking Businesswomen – A NSW Directory of Contacts

2000-2001



NSW Businesswomen's Directory

Copies of the Directory

For printed copies, please contact Sue
Hooworth on (02) 9338 6697

email:
sue.hooworth@business.nsw.gov.au
or Elizabeth Windsor on (02) 9334 1022
email:
elizabeth.windsor@women.nsw.gov.au

Copies of the Directory may
be downloaded from:

www.smallbiz.nsw.gov.au or
www.women.nsw.gov.au

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Disclaimer

The information contained in this publication is provided for general guidance only and has been compiled based on information provided by the listed organisations. Readers will need to make their own enquiries regarding the organisations listed and determine the suitability of that organisation and services provided.

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Foreword

The New South Wales Government recognises the important contribution women in business make to the wealth and quality of life for communities in New South Wales. Women own 35% of small business and are part of a sector that employs over 1.1 million people in this State.

To support this contribution, the NSW Government provides a range of programs and services that assist women to achieve business success and create business opportunities. This is achieved through mentor programs, workshops, events and networking.

The Government is also determined to raise the profile of women in business and actively encourages women to participate on public sector boards and committees. Women from diverse backgrounds can register an interest in serving on public sector boards and committees by adding their name and skills to the Register for Women with the New South Wales Premier's Department.

Another important way to raise the profile of businesswomen is to create opportunities to network so as to build contacts, relationships, exchange ideas and create strategic alliances to maximise business opportunities. The *NSW Directory of Contacts* has been developed to give you easy access to a range of networks and services in New South Wales that support businesswomen.

We encourage you to actively use the Directory to seek out advice, support and networking opportunities that will benefit you, your business and ultimately the communities in which you live.

Faye Lo Po', MP
Minister for Women

Sandra Nori, MP
Minister for Small Business



Section 1:

Businesswomen's Networks

Australian Businesswomen's Network (ABN)

PO Box 1126
Crows Nest NSW 1585
Ph: (02) 9923 1899
Fax: (02) 9923 1799
Email: abninfo@abn.org.au
Website: www.inspiringwomen.com.au
Contact: Suzi Dafnis

Description: The ABN provides inspiration, education and networking opportunities for businesswomen.

Services: Businesswomen's website, Women's Business Week (March), monthly functions, seminars and workshops, mentor program, newsletter, business expo, member directory, peer support groups, Businesswomen's Hall of Fame and Inspiring Woman of Australia Award.

Australian Council of Businesswomen (ACOB)

GPO Box 2634
Sydney NSW 2001
Ph: (02) 9299 0670
Fax: (02) 9299 0669
Email: info@acob.org.au
Website: www.acob.org.au
Contact: Lynne Oldfield

Description: ACOB is a national non-government organisation which aims to champion the achievements of businesswomen both nationally and internationally.

Services: Newsletter, events, nominations for boards of directors, awards and lobbying.

Australian Executive Women's Network (AEWN)

PO Box 530
Merrylands NSW 2160
Ph: (02) 9632 5885
Fax: (02) 9721 0885
Email: lucille@skybiz.com
Website: www.skynary.com/aewn
Contact: Lucille Orr

Description: AEWN was founded in 1986 to assist women to advance in the corporate world and start and grow their own enterprises.

Services: Corporate and business mentor programs, radio programs, magazines, books, business training seminars, networking functions, publicity and promotion of members' businesses, business partnerships, speaker's bureau service, employment, assistance, business & financial advice, web design and promotion, speaker & writer training.

Australian Federation of Business & Professional Women (BPW)

PO Box 94
Medowie NSW 2318
Ph: (02) 4982 3180 (ah)
Fax: (02) 4982 3180
Mobile: 0411 388 546
Email: bpwaust@bpw.com.au
Website: www.bpw.com.au
Contact: Lyn Williams

(Individual clubs are listed in Section 2 – Regional Businesswomen's Networks)

Description: BPW lobbies government to raise the status of women. It aims to:

- encourage networking and professional development among business and professional women
- promote interaction of ideas and understanding
- encourage women to train for leadership
- create business and employment opportunities for women and their communities

Services: Networking, mentoring, lobbying, seminars, workshops, conferences, quarterly club newsletter, monthly dinner meetings.

Quota International Incorporated

PO Box 205
Margate Qld 4019
Ph: (07) 3283 3006
Fax: (07) 3283 3006
Email: berisp@ats.com.au
Website: www.quota.org
Contact: Beris Pritchard

(Individual clubs are listed in Section 2 – Regional Businesswomen's Networks)

Description: Quota is an international service organisation which unites individuals of diverse occupations in a network of service and friendship. Quota aims to:

- serve country and community
- promote high ethical standards
- emphasise the dignity of all useful occupations
- develop good fellowship and friendship
- advance ideals of righteousness, justice, international understanding and goodwill

Quota has 340 clubs in 13 countries.

Services: Networking, monthly meetings, training, publications, fundraising, volunteer work.



Section 2

Regional Businesswomen's Networks

Women and Management Inc

C/- Level 6, 127 York Street
Sydney NSW 2000
Ph: (0414) 064 577
Fax: (02) 9261 1864
Contact: *The Secretary*

Description: Women and Management is a networking & support group for women in management which aims to empower, educate and motivate women towards professional and personal success.

Services: Networking events with keynote speakers, seminars, and newsletter.

Women Chiefs of Enterprises International (NSW Division)

PO Box 474
Edgecliff NSW 2027
Ph: (02) 9363 9740
Fax: (02) 9327 4908
Email: nsw@womenchiefs.org.au
Website: www.womenchiefs.org.au
Contact: *The Secretary*

Description: Women Chiefs of Enterprises International aims to educate and inform members to be leaders by dealing with change as well as changing the course of management.

Services: Training, events and functions, networking, international and national contact with women business entrepreneurs (owners).

Women in Business (Australia)

Locked Bag 7000
Darlinghurst NSW 1300
Ph: (02) 9064 6056
Fax: (02) 9264 6076
Email: info@womeninbusiness.com.au
Website: www.womeninbusiness.com.au
Contact: *Sarah Hope*

Description: Women in Business aims to give voice to businesswomen through promotional and educational platforms, and provide comprehensive information on issues relevant to women in business.

Services: Monthly breakfast series, seminars, publications, Businesswomen's Awards, mentoring programs.

Zonta International

C/-33 Darling Street
Tamworth NSW 2340
Ph: (02) 6766 5670
Fax: (02) 6766 8454
Email: jlord@turboweb.net.au
Website: www.zonta.org
Contact: *Judith Lord*

(Individual clubs are listed in Section 2 – Regional Businesswomen's Networks)

Description: Zonta International is a world wide service organisation of executives in business and professions working together to improve the legal, political, economic, educational, health and professional status of women.

Services: Local, district and international activities, networking, forming friendships and building relationships with women from all countries around the world.

SYDNEY**Ashfield**

Quota International of Sydney Inc.
26 Albert Parade Ashfield NSW 2131
12.30pm, 1st Wednesday of the month
Women's Club, 4th Floor 179 Elizabeth Street, Sydney (02) 9958 6012

Botany Bay

Zonta Club - Botany Bay Inc.
PO Box 30 Blakehurst NSW 2221
6.30pm or 7.00pm, 4th Tuesday of the month
Airport Hilton Hotel

Eastwood

Quota International of Ryde Inc.
PO Box 428 Eastwood NSW 2122
6.30pm, 2nd and 4th Tuesday of the month
The Ryde Eastwood Leagues Club,
Ryedale Road, West Ryde
(02) 9871 2370

Hornsby - Kuringai

Zonta Club - Hornsby - Kuringai Inc.
PO Box 161 Gordon NSW 2072
6.30pm or 7.00pm, 2nd Tuesday of the month
Killara Inn

Hyde Park (North Sydney)

Business and Professional Women
GPO Box 1136 Sydney NSW 1043
12.00pm, 2nd Wednesday of the month
The Women's Club, Level 4, 179 Elizabeth Street, Sydney

Ryde/Hunters Hill

Business and Professional Women
PO Box 481 Gladesville NSW 2111
7.30pm, 4th Tuesday of the month
Il Bolognese Restaurant, 152 Pittwater Road, Gladesville

Sydney

Zonta Club - Sydney Breakfast Inc.
PO Box 2744 Sydney NSW 1043
7.00am, 1st Tuesday of the month
All Seasons Premier Menzies Hotel

Sydney (Central)

Business and Professional Women
GPO Box 2544 Sydney NSW 2001
6.00pm, 1st Tuesday of the month
Hyde Park Plaza Hotel, 38 College Street, Sydney

Zonta Club – Sydney Inc.
GPO Box 1991 Sydney NSW 2001
6.30pm or 7.00pm, 7.30pm,
3rd Wednesday of the month
All Seasons Premier Menzies Hotel

Sydney (East)

Zonta Club - Sydney East Inc.
PO Box 299 Edgecliff NSW 2027
6.30pm or 7.00pm, 4th Monday of the month
Sebel Town House

Sydney (North)

Business and Professional Women
PO Box 1641 Macquarie Centre
NSW 2113
7.00pm, 4th Thursday of the month
Lane Cove Club

Quota International of Peninsula Inc.

PO Box 329 Narrabeen NSW 2107
7.00pm, 2nd and 4th Tuesday of the month
Mona Vale Golf Club, Golf Avenue,
Mona Vale
(02) 9997 5880

Zonta Club – Macquarie Inc.

PO Box 98 Ryde NSW 1680
6.30pm or 7.00pm, 2nd Wednesday of
the month (02) 9809 7880

Zonta Club – Sydney North Inc.

PO Box 623 North Sydney NSW 2059
6.30pm or 7.00pm, 1st Tuesday of the
month
Twin Towers Motel, Artarmon

Zonta Club – Warringah Inc.

PO Box 1088 Mona Vale NSW 2103
6.30pm or 7.00pm, 4th Tuesday of the
month
Il Piemonte Restaurant, Terrey Hills

Sydney (South)

Business and Professional Women
PO Box 325 Gymea NSW 2227
6.45pm, 1st Tuesday of the month
ABCOT Motor Inn, 410 Princes Highway,
Sylvania

WESTERN SYDNEY**Camden**

Quota International of Camden Inc.
PO Box 107 Camden NSW 2570

Campbelltown

Quota International of Campbelltown
Inc.
PO Box 85 Campbelltown NSW 2560
7.30pm, 1st and 3rd Tuesday of the
month
Campbelltown Catholic Club
(02) 9603 3897

Ingleburn

Quota International of Ingleburn Inc.
PO Box 384 Ingleburn NSW 1890
7.30pm, 2nd and 4th Wednesday of
the month
Ingleburn RSL Club, Chester Road,
Ingleburn
(02) 9618 3222

Liverpool

Quota International of Liverpool Inc.
PO Box 276 Liverpool NSW 1871
6.30pm, 1st and 3rd Wednesday of
the month
The Fronten Blur Hotel, Hume Highway
(02) 9602 1133

Macarthur

Zonta Club - Macarthur Inc.
PO Box 46 Campbelltown NSW 2560
6.30pm or 7.00pm, 4th Wednesday of
the month
The Barn Restaurant

Parramatta & The Greater West

Business and Professional Women
PO Box 713 Parramatta NSW 2124
6.30pm, 2nd Tuesday of the month
Linden Room, Parramatta RSL Club,
Macquarie Street, Parramatta

Penrith

Quota International of Penrith Inc.
PO Box 66 Penrith NSW 2755
7.30pm, 2nd and 4th Tuesday of the
month
Senior Citizen Centre, Station Street,
Penrith
(02) 4733 4045

Zonta Club – Nepean Valley Inc.
PO Box 1095 Penrith NSW 2751
6.30pm or 7.00pm, 1st Tuesday of the
month
Penrith Valley Inn

South West

South West Women in Business
PO Box 625 Moorebank NSW 2170
Description: A networking group for
professional women in business and to
provide the opportunity to network in a
relaxed atmosphere.
Meets quarterly at various locations
Ph: (02) 9731 1810 Fax: (02) 9825 4655

Springwood

Quota International of Springwood Inc.
PO Box 144 Springwood NSW 2777
7.30pm, 2nd and 4th Wednesday of the
month
Springwood Country Centre, Macquarie
Road, Springwood
(02) 9601 1011

Strathfield

Zonta Club - Sydney West
PO Box 66 Homebush NSW 2135
6.30pm or 7.00pm, 4th Tuesday of
the month
Spanish Inn, Strathfield

ALBURY**Business and Professional Women**

PO Box 313 Albury NSW 2640
6.30pm, 1st Monday of the month
Albury Golf Club, North Street

ALSTONVILLE**Quota International of Alstonville/Wollongbar Inc.**

PO Box 456 Alstonville NSW 2477
7.00pm, 1st Tuesday of the month
Wollongbar Tavern, Wollongbar
(02) 6617 3648

ARMIDALE**Quota International of Armidale Inc.**

PO Box 238 Armidale NSW 2350
7.00pm, 2nd Tuesday of the month
Ex-Services Club, Dumiresq Street,
Armidale
(02) 6772 8345

Zonta Club - Armidale Inc.

PO Box 921 Armidale NSW 2350
6.30pm or 7.00pm, 4th Wednesday of
the month
Various Locations
(02) 6772 6306

AVOCA BEACH**Business and Professional Women**

PO Box 212 Avoca Beach NSW 2251
7.30pm, 3rd Wednesday of the month
Various locations



BALLINA

Quota International of Ballina Inc.

PO Box 393 Ballina NSW 2478

BATEMANS BAY

Quota International of Batemans Bay Inc.

PO Box 265 Batemans Bay NSW 2536
7.00pm, 2nd Monday of the month
Soldiers RSL, Beach Road
7.30pm, 4th Monday of the month
Various locations in Batemans Bay
(02) 4472 8755

BATHURST

Business and Professional Women

PO Box 157 Bathurst NSW 2795
6.30pm, 4th Wednesday of the month
Eliza's Restaurant, James Cook Int.
Motor Inn

Quota International of Bathurst Inc.

PO Box 168 Bathurst NSW 2795
6.00pm or 6.30pm, 2nd Monday of the month
Bathurst RSL, Ranking Street, Bathurst
(02) 6334 4995

BLACKHEATH

Quota International of Blackheath Inc.

PO Box 18 Blackheath NSW 2785
7.30pm, 1st and 3rd Wednesday of the month
Lake View Holiday Cabins, Prince
Edward Street, Blackheath
(02) 4787 8865

BROKEN HILL

Business and Professional Women

PO Box 3, North Broken Hill NSW 2800
7.30pm, 1st Wednesday of the month

Quota International of Broken Hill Inc.

PO Box 224 Broken Hill NSW 2800
7.30pm, 1st and 3rd Thursday of the month
Lifeline Meeting Room, Argent Lane,
Broken Hill
(08) 8087 9267

CASINO

Quota International of Casino Inc.

PO Box 576 Casino NSW 2470
7.30pm, 1st Tuesday of the month
Uniting Church Hall, Canterbury Street,
Casino
(02) 6662 6249

CESSNOCK

Business and Professional Women

PO Box 597 Cessnock NSW 2325
6.30pm, 1st Tuesday of the month
Hunters Retreat, Pokolbin

COBAR

Business and Professional Women

3 Bartoon Street Cobar NSW 2835
7.00pm, last Monday of the month
Cobar Memorial Services Club

COFFS HARBOUR

Business and Professional Women

PO Box 1684, Coffs Harbour NSW 2450
6.30pm, 2nd Tuesday of the month
Coffs Harbour Golf Club

Quota International of Coffs Harbour Inc.

PO Box 165 Coffs Harbour NSW 2450
7.30pm, 1st Monday of the month
Neighbourhood Centre, Community
Village, Earl Street, Coffs Harbour
7.00pm, 3rd Monday of the month
Catholic Club, Westhigh Street
(02) 6652 3794

Women in Self Employment & Management (WISEAM)

C/- Coffs Harbour Business Enterprise
Centre
72 Grafton Street Coffs Harbour NSW
2450
Description: Meets bi-monthly to
provide networking opportunities for
local business women. Guest speakers
are usually out-of-town VIPs.
Ph: (02) 6648 5488 Fax: (02) 6652 1888

Zonta Club - Coffs Harbour Inc.

PO Box 484 Coffs Harbour NSW 2450
5.30pm or 6.00pm, 7.30pm, 3rd
Wednesday of the month
Jayjay's Restaurant, Parkbeach Road,
Coffs Harbour (02) 6656 4184

CONDOBOLIN

Quota International of Condobolin Inc.

PO Box 275 Condobolin NSW 2877
7.30pm, 1st Wednesday of the month
Blue Room, Condobolin RSL
7.30pm, 3rd Wednesday of the month
Various locations in Condobolin
(02) 6896 5325

COONAMBLE

Quota International of Coonamble Inc.

PO Box 474 Coonamble NSW 2829
7.30pm, 1st Tuesday of the month
Coonamble RSL Club
(02) 6822 1679

COROWA

Quota International of Corowa Rutherglen Inc.

PO Box 137 Corowa NSW 2646
2nd and 4th Tuesday of the month
(02) 6032 9517

DUBBO

Quota International of Dubbo Inc.

PO Box 662, Dubbo NSW 2830
7.00pm, 1st and 3rd Wednesday of the month
Dubbo RSL Club
(02) 6887 7222

Women Out West

PO Box 278 Dubbo NSW 2830
Description: Organises International
Women's Day events, and Women Out
West Awards.
1st Tuesday of each month
Various cafes in Dubbo
Ph: (02) 6885 2283 Fax: (02) 6882 8048

Zonta Club - Dubbo Inc.

PO Box 687 Dubbo NSW 2830
6.30pm or 7.00pm, 1st Tuesday of the month
Matilda Hotel



FORBES

Quota International of Forbes Inc.

PO Box 82 Forbes NSW 2871
6.30pm, 2nd Monday of the month
The Services Club, Forbes
7.30pm, 4th Monday of the month
Various locations in Forbes
(02) 6852 2618

FORSTER/TUNCURRY

Business and Professional Women

PO Box 697 Forster NSW 2428
6.30pm, 3rd Thursday of the month
Wattle It Be? Café, South Street,
Tuncurry

Quota International of Forster Tuncurry Inc.

PO Box 461 Forster NSW 2428
6.30pm, 1st and 3rd Monday of the
month
Memorial Services Club, Strand Street,
Forster (02) 6554 3207

GLEN INNES

Quota International of Glen Innes Inc.

PO Box 3 Glen Innes NSW 2370
7.00pm, 1st and 3rd Tuesday of the
month
New England Club, West Avenue, Glen
Innes
(02) 6732 3080

GLOUCESTER

Quota International of Gloucester Inc.

PO Box 73 Gloucester NSW 2422
7.30pm, 1st and 3rd Thursday of the month
Gloucester Coffee Shop, Church Street,
Gloucester (02) 6558 1485

GOSFORD

Zonta Club - Central Coast Inc.

PO Box 766 Gosford NSW 2250
6.30pm or 7.00pm, 2nd Tuesday of the
month
Kincumber Hotel

GOULBURN

Quota International of Goulburn Inc.

PO Box 309 Goulburn NSW 2580
6.30pm, 1st Tuesday of the month
7.30pm, 3rd Tuesday of the month
Goulburn Soldiers Club
(02) 4822 2966

GRAFTON

Business and Professional Women

PO Box 1345 Grafton NSW 2460
6.00pm, 2nd Wednesday of the month
Various locations

GRIFFITH

Women Innovating Rural Enterprise Development (WIRED)

Contact: Nugen Group P/L, Griffith 2680
6962 1822

Description: WIRED is a program run by
rural women for rural women. It is an
initiative of Michelle Nugan, Managing
Director of Nugan Group, as a way of
encouraging rural businesswomen to
take opportunities to develop a secure
future in regional Australia.

GUNNEDAH

Quota International of Gunnedah Inc.

PO Box 413 Gunnedah NSW 2380
8.00pm, 1st Wednesday of the month
Gunnedah Services and Bowling Club,
313 Conadilly Street, Gunnedah
(02) 6742 0245

Zonta Club - Gunnedah Inc.

PO Box 290 Gunnedah NSW 2380
6.30pm or 7.00pm, 1st Tuesday of the
month
(02) 6742 6535

GUYRA

Quota International of Guyra Inc.

PO Box 194, Guyra NSW 2380
(02) 6775 5710

INVERELL

Quota International of Inverell Inc.

PO Box 824, Inverell NSW 2360
(02) 6724 8335

KATOOMBA

Quota International of Katoomba Inc.

PO Box 69 Katoomba NSW 2780
6.30pm, 2nd and 4th Wednesday of the
month
Katoomba RSL Bowling Club, Dora
Street,
(02) 4784 2036

KEMPSEY

Quota International of Kempsey Inc.

PO Box 183 Kempsey NSW 2440
6.30pm, 1st Tuesday of the month
Kempsey RSL Club
(02) 6562 5544

KYOGLE

Quota International of Kyogle Inc.

PO Box 129 Kyogle NSW 2474
7.30pm, 2nd Wednesday of the month
Various locations in Kyogle
(02) 6633 1269

LAURIETON

Quota International of Camden Haven Inc.

PO Box 62 Laurieton NSW 2443
5.30pm, 2nd and 4th Thursday of the
month
Camden Haven Travel, Bold Street,
Laurieton
(02) 6559 6500

LISMORE

Quota International of Lismore Inc.

PO Box 144 Lismore NSW 2480
6.00pm, 2nd and 4th Tuesday of the
month
Maggie Moore's, Manchester United
Building, Molesworth Street, Lismore
(02) 6689 5179

Zonta Club - Lismore Inc.

PO Box 5139 East Lismore NSW 2480

LITHGOW

Quota International of Lithgow Inc.

PO Box 317 Lithgow NSW 2790
7.30pm, 1st and 3rd Tuesday of the
month
Hoskin Memorial Uniting Church, Parish
Centre, 43 Bridge Street, Lithgow
(02) 6351 3147

**MACLEAN****Quota International of Lower Clarence Inc.**

PO Box 250 Maclean NSW 2463
7.00pm, 2nd Tuesday of the month
(02) 6646 1270

MAITLAND**Business and Professional Women**

PO Box 182 Maitland NSW 2430
7.00pm, 4th Tuesday of the month
Alfies Bar & Grill

MANNING VALLEY**Business and Professional Women**

PO Box 208 Taree NSW 2430
6.30pm, 3rd Tuesday of the month
Taree RSL Club, Dallas Room

MOREE**Zonta Club - Moree Inc.**

PO Box 1397 Moree NSW 2400
6.30pm or 7.00pm, 1st Wednesday of the month
(02) 6752 5765

MOSS VALE**Quota International of Moss Vale Inc.**

PO Box 156 Moss Vale NSW 2577
8.00pm, 1st Tuesday of the month
Services Club, Queen Street
7.00pm, 3rd Tuesday of the month
Dormic Restaurant, Arthur Street
(02) 4868 1564

MULLUMBIMBY**Quota International of Brunswick Valley Inc.**

PO Box 384 Mullumbimby NSW 2482
6.30pm, 1st Thursday of the month
Ocean Shores Country Club, Ocean Shores
(02) 6680 1305

MURWILLUMBAH**Quota International of Murwillumbah Inc.**

PO Box 367 Murwillumbah NSW 2484
7.00pm, 1st and 3rd Wednesday of the month
Greenhills Reception Lounge, Rivers Street, Murwillumbah
(02) 6672 4729

NAROOMA**Quota International of Narooma Inc.**

PO Box 332 Narooma NSW 2546
7.30pm, 1st and 3rd Tuesday of the month
Narooma Services Club, 98 Princess Highway
(02) 4476 2727

NEWCASTLE**Business and Professional Women**

PO Box 724 Newcastle NSW 2300
7.30pm, 3rd Wednesday of the month
102 Darby Street, Cooks Hill

Business and Professional Women

11 Tea Tree Drive Medowie NSW 2318
6.30pm, 3rd Tuesday of the month
Birnet Lodge, Union Street

Hunter Businesswomen's Network

PO Box 335, The Junction NSW 2291
Description: Networking group for businesswomen, meet every second Wednesday of the month at the Customs House Hotel in Newcastle.
Contact: Glynis Byers,
Ph: 4940 8700 Fax: 4961 4488

Newcastle Enterprising Women (NEW)

PO Box 2098 Dangar NSW 2309
Description: NEW brings together younger women who are keen to share experiences in a relaxing and friendly environment, with the aim of turning networking into a beneficial and non-confronting experience. Also provides opportunities for mentoring relationships to develop with executive women across all industries.
Ph: (02) 4984 0400 Fax: (02) 4984 5222

ORANGE**Quota International of Orange Inc.**

PO Box 601 Orange NSW 2800
1st Tuesday of the month
Pat Mos Restaurant
(02) 6362 6916

Women in Business Forum

C/- Orange Business Enterprise Centre
144 Lords Place Orange NSW 2800
7.30am, 4th Friday of each month
Ph: (02) 6362 0448 Fax: (02) 6362 1676

Zonta Club - Orange Inc.

PO Box 1169 Orange NSW 2800
6.30pm or 7.00pm, 1st Tuesday of the month
Heritage House, Summer Street

PARKES**Quota International of Parkes Inc.**

PO Box 268 Parkes NSW 2870
7.30pm, 1st Wednesday of the month
Gracelands Restaurant, Bushman Street, Parkes
(02) 6862 2723

PICTON**Camden-Wollondilly Business Women's Network**

PO Box 104 Bargo NSW 2574
Description: To foster networking and confidence building in promoting businesses and presentations that provide educational information for women in business
6.30pm, 3rd Monday of each month
Various local restaurants in the Picton area
Ph: (02) 4684 2956 Fax: (02) 4684 2957

PORT KEMBLA**Quota International of Illawarra Inc.**

PO Box 125, Port Kembla NSW 2505
(02) 4232 1770

PORT MACQUARIE**Business and Professional Women**

PO Box 203 Boolaroo NSW 2281
6.30pm, 2nd Wednesday of the month
Bayviews Restaurant, Warners Bay

**Hastings BusinessWomen's Network**

PO Box 79 Bonny Hills NSW 2445

Description: The Hastings Business Women's Network creates a supportive networking environment for businesswomen of the Hastings region. 7.00am, 4th Thursday of each month Tommy's Restaurant, William Street, Port Macquarie
Ph: (02) 6586 3076 Fax: (02) 6584 8342

Quota International of Port Macquarie Inc.

PO Box 724 Port Macquarie NSW 2444
7.00pm, 2nd and 4th Monday of the month
Rush Cutters Room, Port Macquarie RSL Club
(02) 6582 0783

Zonta Club - Port Macquarie Inc.

PO Box 1490 Port Macquarie NSW 2444
6.30pm or 7.00pm, 1st Tuesday of the month
Cascades Restaurant

QUIRINDI**Quota International of Quirindi Inc.**

PO Box 258 Quirindi NSW 2343
5.00pm, 2nd Wednesday of the month
Ingall Centre, Nowland Street, Quirindi
(02) 6746 2561

SCONE**Quota International of Scone Inc.**

PO Box 46, Scone NSW 2337
(02) 6545 2074

TAMWORTH**Business and Professional Women**

PO Box 1744 Tamworth NSW 2340
6.30pm, 4th Wednesday of the month
Powerhouse Boutique Motor Inn

Quota International of Tamworth Inc.

PO Box 82 Tamworth NSW 2340

Zonta Club - Tamworth Inc.

PO Box 886 Tamworth NSW 2340
2nd Wednesday of the month
Tamworth Towers Motel

TAREE**Quota International of Taree Inc.**

PO Box 455 Taree NSW 2430
6.30pm, 2nd and 4th Wednesday of the month
The Roma Restaurant, Cundles Motor Lodge, Old Pacific Highway, Cundletown
(02) 6551 0910

TEMORA**Quota International of Temora Inc.**

PO Box 65 Temora NSW 2666
7.00pm, 2nd and 4th Tuesday of the month
Temora Bowling Club
(02) 6977 1323

TENTERFIELD**Quota International of Tenterfield Inc.**

PO Box 181 Tenterfield NSW 2372
7.30pm, 1st Monday of the month
10 Clive Street, Tenterfield
7.30pm, 3rd Monday of the month
Various locations in Tenterfield
(02) 6736 2779

WAGGA WAGGA**Business and Professional Women**

PO Box 5291 South Wagga Wagga NSW 2650
6.45pm, 3rd Monday of the month
Carriage House, Sturt Highway

Quota International of Wagga Wagga Inc.

PO Box 599 Wagga Wagga NSW 2650
6.30pm, 2nd and 4th Monday of the month
The Kurrajong Warratah Centre, Lord Baden Powell Drive
(02) 6931 2928

WALCHA**Quota International of Walcha Inc.**

PO Box 145, Walcha NSW 2354
(02) 6777 6441

WELLINGTON**Quota International of Wellington Inc.**

PO Box 145, Walcha NSW 2354
(02) 6777 6441

WEST WYALONG**Quota International of West Wyalong Inc.**

PO Box 371 West Wyalong NSW 2671
8.00pm, 2nd and 4th Tuesday of the month
Ex-Services Club, Monach Street, West Wyalong (02) 6972 2387

WOLLONGONG**Business and Professional Women**

PO Box 680 East Wollongong NSW 2520
6.00pm, 4th Tuesday of the month
Illawarra Master Builders' Club

Illawarra Women's Forum

C/- Illawarra Business Chamber
PO Box 1497 Wollongong NSW 2521
Ph: (02) 4229 4722 Fax: (02) 4229 6392

Zonta Club - Wollongong Inc.

PO Box 31 Wollongong East NSW 2520
6.30pm, 3rd Wednesday of the month
The Normandie

WOY WOY**Business and Professional Women**

PO Box 107 Woy Woy NSW 2256
6.30pm, 4th Monday of the month
Everglades Country Club

Businesswomen's Industry Associations

Australian Local Government Women's Association NSW

C/-Parramatta City Council
32 Darcy Street
Parramatta NSW 2150
Ph: (02) 9806 5000
Fax: (02) 9876 3691
Email: lwearne@parracity.nsw.gov.au
Contact: *Clr Lorraine Wearne*

Description: The Australian Local Government Women's Association aims to advise, assist and support local government women, and to increase the number of women employed by, and elected to, local government.

Services: Seminars, Conferences, Pre-Election advice and assistance.

Australian Women in Agriculture

C/- 'Wandong'
Savernake NSW 2640
Ph: (02) 6035 9131
Fax: (02) 6035 9105
Email: wandong@bigpond.com
Website: www.awai.org.au
Contact: *Janette Outram*

Description: Australian Women in Agriculture is a peak national agricultural association representing women in agriculture, committed to uniting and raising the profile of women in agriculture.

Services: Bi-monthly newsletter 'The Buzz', 'Women on Farms' gathering, discussion of agricultural industry issues, leadership, networking, representation on government and industry committees.

Australian Women Pilot's Association (AWPA)

11 David Place
Seaforth NSW 2092
Ph: (02) 9948 3942
Email: shelley@esi.com.au
Website: www.awpa.org.au
Contact: *Shelley Ross*

Description: AWPA was formed 50 years ago by Nancy-Bird Walton. It acknowledges the ability and achievements of women who fly, and promotes the satisfaction and pleasure to be gained from the pursuit of aviation.

Services: A range of aviation-related activities for women, their friends and families. Promotes training, employment and career development.

Constructive Women

PO Box 294
Camberay NSW 2062
Ph: (02) 9418 8697
Email: b.hanna@unsw.edu.au
Contact: *Bronwyn Hanna*

Description: Constructive Women is an association of women architects, landscape architects, planners, engineers and women in the industry. The association aims to provide a mutual support group and communications network for members.

Services: Quarterly newsletter and archive for collecting records of women's design in the built environment-located at Stanton Library in North Sydney. The association meets on the the second Wednesday of each month at 7.30pm in the Kirribilli Neighbourhood Centre.

Females in Information Technology and Telecommunications (FITT)

C/- PO Box 246
Deakin West ACT 2600
Ph: (02) 6281 9444
Fax: (02) 6285 1408
Email: aiaa@aiaa.com.au
Website: www.aiaa.com.au/fitt
Contact: *Nicole Rumble*

Description: FITT aims to:

- encourage more women into the Information Technology and Telecommunications (IT&T) industry
- encourage women in the IT&T industry to achieve their personal aspirations
- assist women to better understand IT&T and
- assist women to share experiences and strategies

Services: Regular luncheons with keynote speakers and a mentoring program currently running in NSW.

National Association of Women in Construction (NAWIC)

GPO Box 1900
Sydney NSW 2000
Ph: (02) 9430 6954
Fax: (02) 9235 2711
Email: nawic@c031.one.net.au
Contact: *Antoinette Lee*

Description: NAWIC is a national association with international affiliates. NAWIC's mission is to provide an information and networking forum for women, to encourage women to enter the industry and to improve the position of women in the industry.

Services: Information, networking, lobbying, newsletter, events and awards for achievement.

Playworks, Women Performance Writers Network

PO Box A2216
Sydney South NSW 1235
Ph: (02) 9264 8414
Fax: (02) 9264 8449
Email: playwks@ozemail.com.au
Website: www.ozemail.com.au~playwks
Contact: *Anna Messariti*

Description: Playworks is a national network supporting women writing for theatre and performance through a script development program.

Services: Workshops, mentoring, forums and publications.



Women's Health NSW

PO Box 341
Leichardt NSW 2040
Ph: (02) 9560 0866
Fax: (02) 9560 2887
Email: whnsw@ozemail.com.au
Contact: Lisa Gardiner

Description: Women's Health NSW is the peak body for women's health services in NSW.

Services: Policy development, training and information referral.

Women in Engineering Group

PO Box 188
Milsons Point NSW 2061
Ph: (02) 9934 6738
Fax: (02) 9934 6710
Email: melina_mingari@urscorp.com
Contact: Melina Mingari

Description: The Women in Engineering Group aims to support and encourage women in all fields of engineering, through the provision of social forums, networking opportunities, education, information and experience sharing.

Services: Newsletter, guest speakers, and student sponsorship program.

Women in Film and Television (WIFT) (NSW)

PO Box 522
Paddington NSW 2021
Ph: (02) 9332 2408
Fax: (02) 9380 4311
Email: wiftnsw@zed.org
Website: www.wiftnsw.zed.org
Contact: Beth Phelan

Description: WIFT is a membership based organisation to support and advance women working in the film, television and related screen industries.

Services: Mentor scheme, networking events, annual film festival, professional development, newsletter and international contacts.

Women in Publishing

PO Box 1515
North Sydney NSW 2059
Ph: (02) 9954 1438
Fax: (02) 9918 3952
Email: wipnsw@ozemail.com.au
Website:
www.womeninpublishing.aust.com
Contact: Jennifer Richards

Description: Women in publishing is an organisation for women in all areas of publishing and related fields.

Services: Regular newsletter for members, social events, seminars and workshops.

Women in Science Enquiry Network (WISNET)

PO Box 647
Glebe NSW 2037
Ph: (02) 9840 2850
Fax: (02) 9840 2939
Website: www.usyd.edu.au/wisenet
Contact: Dr. Rosemary Sutton

Description: WISNET is an organisation for women in science. It aims to increase participation of women in science and promote networking for women in different branches of science.

Services: Journal, local meetings with speakers, networking support and sponsorship of a Women in Science exhibition.

Women in Super

C/-Industry Administration Services
Level 4, St Martins Tower
31 Market Street
Sydney NSW 2000
Ph: (02) 9261 2468
Fax: (02) 9267 2682
Contact: Elisabeth Pohl

Description: Women in Super aims to:

- voice the superannuation needs of women to government, superannuation funds, unions, and employer organisations,
- provide education and training support to women,
- increase the number of women on trustee boards, and
- provide women in the industry with an opportunity to develop broader business and personal networks.

Services: Monthly networking meetings with speakers from business, government or the superannuation industry, education and charity runs. Membership is open to all women.



Section 4

Businesswomen's Awards



Women in Transport

PO Box 599
Roseville NSW 2069
Ph: (02) 9268 2254
Fax: (02) 9268 2907
Email: abrahamm@transport.nsw.gov.au
Contact: Margi Abraham

Description: Women in Transport (Inc) is a community organisation of women working in the transport sector, which aims to provide support and encouragement for professional development.

Services: Monthly lunchtime seminars, site visits, newsletter, contact directory of members.

Women Lawyers Association of NSW

Level 6, 100 Clarence Street
Sydney NSW 2000
Ph: (02) 9279 1977
Fax: (02) 9279 1988
Email: nswwla@ozemail.com.au
Website: www.wlansw.asn.au
Contact: Anne Stewart

Description: Women Lawyers Association is an association of women involved in the law throughout New South Wales. The association is actively involved in current issues affecting women and law.

Services: Numerous events held throughout the year, and monthly newsletter.

Business Class Magazine

Women in Business Accolades

Every year Business Class magazine nominates and presents five accolades that are designed to recognise and reward business and professional excellence.

The awards are presented in the following fields: Business Class small business accolade, Business Class young entrepreneur accolade, Business Class top company for women accolade, Business Class achievement in the professions accolade, and the Business Class Woman of the Year accolade.

Contact:
Business Class Publications
Level 3
56 Berry Street
North Sydney NSW 2060
Tel: (02) 9955 6299
Fax: (02) 9957 1512
Email: bc@charlton.com.au
Contact: Justine Charlton

Inspiring Women of Australia Awards and Businesswomen's Hall of Fame

An initiative of the Australian Businesswomen's Network, the Businesswomen's Hall of Fame aims to celebrate the achievements of 50 of Australia's most inspiring businesswomen. Out of the 50 women inducted into the Hall of Fame, one is chosen for the Inspiring Woman of Australia Award.

Contact:
Australian Businesswomen's Network
PO Box 1126
Crows Nest NSW 1585
Tel: (02) 9923 1899
Fax: (02) 9923 1799
Email: abninfo@abn.org.au
Contact: Suzi Dafnis



Section 5

Government Business Support Services

Telstra Business Women's Awards

The Telstra Business Women's Awards recognise, encourage, reward and promote women for their valued contribution to business in Australia.

The Awards target dedicated women with initiative and talent, courage and commitment who are making a significant contribution to their company or organisation, and to the community in which they live.

The categories of the awards are: the Westpac Group Business Owner Award, the AusIndustry Private Sector Award (fewer than 100 employees), the Ansett Private Sector Award (more than 100 employees), Shell Corporate and Government Award, Alcatel Young Business Women's Award and Telstra Business Woman of the Year Award (overall State/Territory Awards).

The winner of each category in each State and Territory receives \$3,000 of products or services from the category sponsors. National winners in each category receive \$4,000 of products or services from sponsors. The Telstra Business Women's overall award winner receives a \$10,000 overseas business trip to explore cross-cultural business opportunities and to broaden her professional experience and education.

Contact:

Telstra Business Women's Awards
Level 26,
320 Pitt Street
Sydney NSW 2000
Tel: (02) 9396 3237
Fax: (02) 1300 363 169
Website: www.telstra.com.au/tbwa
Contact: *Sharlene King*

Top 50 Women-Owned Businesses in New South Wales Awards**Women in Business (Australia)**

Top 50 Women-Owned Businesses in NSW Award is a program that recognises and honours the achievements of female entrepreneurs.

The Award process begins with a survey of private companies owned and operated by women throughout New South Wales. This is followed by the compilation and publishing of a list highlighting the most successful women business owners and a gala awards ceremony.

In addition to the Top 50, awards are presented to the Top CEO of the Year, Top Regional Businesswoman of the Year, Most Family Friendly Business of the Year, Most Improved Business of the Year and for the first time in 2000, The Special Achievement Award for a business not listed in the Top 50.

Contact:

Women in Business (Australia) Pty Ltd.
Locked Bag 7000
Darlinghurst NSW 1300
Tel: (02) 9264 6056
Fax: (02) 9264 6076
Email: top50@womeninbusiness.com.au
Website:
www.womeninbusiness.com.au
Contact: *Sarah Hope*

Austrade

AON Tower, Level 24
201 Kent Street
Sydney NSW 2000
Ph: (02) 9390 2000
13 28 78
Fax: (02) 9390 2052
Email: betina.reid@austrade.gov.au
Website: www.austrade.gov.au
Contact: *Betina Reid*

Description: Austrade is the agency of the Commonwealth Government dedicated to helping Australian exporters take their goods into overseas markets, attracting investment for Australian enterprises and helping Australian companies make export related investments overseas.

Services: Austrade can provide assistance with assessing readiness for and choosing the best export markets. Austrade can also provide detailed research on target markets, help identify overseas contacts, advise on overseas opportunities, and open official doors. Austrade also runs a women in export program. (see separate entry in this section)

Australian Bureau of Statistics (ABS)

GPO Box 796
Sydney NSW 1041
Ph: 1300 135 070
Fax: (02) 9268 4668
Website: www.abs.gov.au
Contact: *Kathleen Alexander*

Description: The Australian Bureau of Statistics is Australia's official statistical agency. The ABS mission is to provide high quality statistics to assist informed decision making in government, business and the community.

Services: ABS information can assist businesses to:

- plan a new business location
- target promotional campaigns
- identify potential customers
- demographically profile customers in a catchment area
- identify the value and quantity of individual commodities imported or exported in Australia

Australian Competition and Consumer Commission (ACCC)

Level 5 Skygardens
77 Castlereagh Street
Sydney NSW 2000
Ph: (02) 9230 9133
Fax: (02) 9231 5652
Email: small.business@acc.gov.au
Website: www.accc.gov.au
Contact: NSW Regional Director

Description: The ACCC was formed by the merger of the Trade Practices Commission and the Prices Surveillance Authority. It works to foster competitive, efficient, fair and informed Australian markets.

Services: The ACCC will provide advice on small business operators' rights and obligations under the Trade Practices Act, including franchising, advertising, GST, conduct, consumer protection and product liability and safety. The ACCC also investigates breaches of the Trade Practices Act, involving competitive practices or national consumer protection issues.

Australian Customs Service

3rd Floor, Tower
477 Pitt Street
Sydney NSW 2000
Ph: 1300 363 263
Email: information@customs.gov.au
Website: www.customs.gov.au

Description: The Australian Customs Service facilitates trade and the movement of people across the Australian border while protecting the community and maintaining appropriate compliance with Australian law.

Services: Customs provides information to assist small business in dealing with Customs procedures. Customs can provide Fact Sheets and brochures of interest to small business, for example "Customs Guide for Business". Customs administers a number of facilitation and concession schemes for the importing and exporting communities and local manufacturers, including customs warehouses, duty drawback scheme and tariff concession scheme.

Australian Securities and Investments Commission (ASIC)

Ph: 1300 300 630
Website: www.asic.gov.au

Description: ASIC is an independent government body that ensures fair play in business: It aims to:

- prevent corporate crime
- protect investors
- help Australia's business reputation abroad

ASIC conducts an extensive information and education program to help people in small business.

Services: ASIC can provide assistance to people receiving financial advice, putting money into investments, superannuation, life insurance, general insurance, or depositing money with a bank, building society or credit union. ASIC will act if there is fraud, gross unfairness or gross inefficiency.

Australian Taxation Office (ATO)

100 Market Street
Sydney NSW 2000
Ph: 13 28 61
Website: www.ato.gov.au

Description: The ATO provides information and advice to help small businesses with their tax obligations.

Services:

- Bizstart sessions – an information series for new and intending small business operators
- Good Records/Good Business workshops
- Small Business Publications

- A Fax from Tax – a 24 hour fax back information service 13 28 60
- ATO assist internet assistance
- Tax Reform website-a range of information about GST and The New Tax System – www.taxreform.ato.gov.au

Centrelink

Financial Information Service (FIS)
Officers call 13 23 00. For details of seminars near home or work call 13 63 57.
Website: www.centrelink.gov.au

Description: Centrelink delivers a range of Commonwealth Government services to the Australian community, all in one place. The Financial Information Service (FIS) is a service aimed at improving people's standard of living.

Services: FIS provides independent, free and confidential information on a wide range of issues, such as:

- Getting started on a savings plan
- Superannuation and annuities
- Banking and other financial institution services
- Taxation and how it affects investments
- Investment options and strategies
- The advantages and disadvantages of different types of investments
- How to find a financial planner and what questions to ask

Department of Employment, Workplace Relations and Small Business (DEWRSB)

NSW State Office
7th Floor, North Wing
477 Pitt Street
Haymarket NSW 2000
Ph: (02) 9246 0600
13 28 46 Small Business Hotline
Website: www.dewrsb.gov.au

Description: DEWRSB is a Commonwealth Government Department that aims to contribute to job creation by:

- helping small businesses to grow
- promoting fair and flexible workplace relations and
- placing people in employment, efficiently and equitably

Services:

- Employment services
- Workplace reform
- Employment advocate
- Business Entry Point
- Small business research and publications
- Consultative forums
- Office of Small Business
- Policy development and advice
- Wageline

Equal Opportunity for Women in Workplace Agency (EOWA)

Level 17, 1 Market Street
Sydney NSW 2000
Ph: (02) 8255 6300
Fax: (02) 9261 1373
Email: eeoweb@dewrsb.gov.au
Contact: Tracey Carpenter

Description: EOWA is a Commonwealth statutory authority focusing on working in partnership with organisations to increase the profile and understanding of equal opportunity amongst Australian leaders. The agency also provides assistance in developing and implementing workplace equity programs.

Services: Advice and assistance, education and newsletter.

National Occupational Health and Safety Commission (NOHSC)

Ph: (02) 9577 9555 (switchboard)
1800 252 226 (outside Sydney)
Website: www.worksafe.gov.au

Description: NOHSC leads and coordinates national efforts to prevent or reduce the incidence and severity of occupational injury and disease, by providing healthy and safe working environments. It is made up of government, employer and employee representatives and aims to achieve a national focus for occupational health and safety (OHS) matters.

NSW Department for Women

Level 11 100 William Street
Woolloomooloo NSW 2011
Ph: (02) 9334 1160
Fax: (02) 9334 1023
Email: dfw@women.nsw.gov.au
Website: www.women.nsw.gov.au

Description: The Department's purpose is to act as a key change agent to improve the economic and social well being of women by generating benefits from State Government and other sectors.

Services: Free telephone information and referral service for all women in NSW (see Women's Information and Referral Service), policy advice, projects, Womenspace newsletter, and factsheets.

NSW Department of Education and Training

GPO Box 33
Sydney NSW 2001
Ph: 13 28 11
Website: www.det.nsw.edu.au

Description: The NSW Department of Education and Training coordinates the delivery of education and training services across New South Wales.

Services: The Department provides the following services to help small business:

- Advice on a range of publicly-funded vocational training programs
- Advice on employing trainees and apprentices
- Referrals to registered training organisations
- Referrals to group training companies

NSW Department of Fair Trading

Ph: 13 32 20
Website: www.fairtrading.nsw.gov.au

Description: The Department has 23 Fair Trading Centres in NSW. The Department of Fair Trading can help you determine what licences you may need and can provide relevant information for a range of industries.

Services: The Department of Fair Trading provides Business Names Registration and Searches, Business Licensing, Residential Building, Product Safety and Standards, Trade Measurement, Co-operatives, Dispute Resolution, Customer Service Best Practice.

NSW Department of Industrial Relations (DIR)

PO Box 874
Darlinghurst NSW 1300
Ph: (02) 9243 8888
13 16 28 (awards service in NSW)
13 20 05 (nearest DIR office)
Fax: (02) 9243 8771
Website: www.dir.nsw.gov.au

Description: The Department of Industrial Relations promotes compliance with the NSW Government's industrial framework, and motivates workplace reform. The Department provides information on industrial awards and workplace reform initiatives, undertakes inspections, and prosecutes breaches of industrial law. From 1 July 2000, an interactive awards online service will operate in NSW.

Services: DIR provides Industrial Awards information, seminars on employment issues for small business, inspection services, and publications such as "Small Business Employer's Handbook"; "Best Employment Practice"; "New Workplace" (free quarterly newsletter).

NSW Department of State and Regional Development (DSRD)

Ph: 13 11 45
Fax: 9338 6706
Email: First@business.nsw.gov.au
Website: www.smallbiz.nsw.gov.au or
www.business.nsw.gov.au

Description: DSRD aims to advance the economic development of New South Wales. DSRD delivers support to small-to-medium enterprises and offers a range of small business development programs, including programs for women in business (see separate entry).

Services: Business programs, advisory centres, newsletter, forums, workshops, networking groups, events and website.

NSW Premier's Department - Register for Women

GPO Box 5341
SYDNEY NSW 2001
Ph: (02) 9228 4199
Fax: (02) 9228 4421
Email: boards@premiers.nsw.gov.au
Website: www.premiers.nsw.gov.au

Description: The Premier's Department Register for Women is a register of women interested in being appointed to boards and committees. Capable, motivated women from all sections of the community are invited to apply. Ministers and government agencies often consult the Register when filling vacancies on boards and committees.

Services: The Premier's Department will match a suitable candidate from the Register who meets the criteria of vacant positions and send details of her resume to the nominator. There is no obligation to accept an appointment that is offered because your name is on the Register.

Women's Information and Referral Service (WIRS)

Department for Women
Level 11, 100 William Street
Woolloomooloo NSW 2011
Ph: Freecall 1800 817 227
Fax: (02) 9334 1023
TTY 1800 673 304 (for people who are deaf or speech impaired)
Email: wirs@women.nsw.gov.au
Website: www.women.nsw.gov.au

Description: The Women's Information and Referral Service (WIRS) is a FREE and CONFIDENTIAL telephone service for all women in New South Wales. The service is part of the Department for Women.

Services: WIRS will help women find information that they, their families or friends may need about organisations and services available to women. If your first language is not English, WIRES can organise a telephone interpreter so that you can talk in your own language.

WOMEN IN BUSINESS PROGRAM

The NSW Department of State and Regional Development provides a range of programs and services to support women small business owners, including:

- **Women in Business Mentor Program** – to provide support to women business owners to grow their business. The program is run over six months and includes one-on-one mentoring, business skills training and business forums.
- **Women in Business Growth Strategies Workshop Series** – practical, free workshops on a range of business topics.

For more information contact:

Ph: 9338 6697

Fax: 9338 6706

Email:

sue.hooworth@business.nsw.gov.au

Website: www.smallbiz.nsw.gov.au

Contact: Sue Hooworth

NSW Waste Boards

Contacts for Regional Waste Boards:

Hunter 02 4940 0400

Central Coast 02 4323 4343

Northern Sydney 02 9428 5673

Western Sydney 02 9676 6299

Inner Sydney 02 9261 2777

Southern Sydney 02 9316 9199

Macarthur 02 4628 4588

Illawarra 02 4262 2200

Website: www.wasteboards.nsw.gov.au

Description: The NSW Waste Boards are responsible for managing a reduction in waste going to landfill by working with councils, the community and business to develop practical and viable solutions to their current waste problems.

Services: The Boards can provide information and assistance on waste reduction.

Office of State Revenue (OSR)

Locked Bag 5215

Parramatta NSW 2124

Ph: (02) 9689 6200

Website: www.osr.nsw.gov.au

Description: The Office of State Revenue is the NSW tax agency.

Services: OSR runs a comprehensive state-wide education program for all taxpayers and their professional advisors. This includes free public seminars to explain NSW State taxation for small and large businesses. A range of helpful, free brochures detailing how various taxes, duties and levies affect your business is also available.

Small Business Service Providers

Website: www.smallbiz.nsw.gov.au

(refer to Small Business Service Providers list for local contacts)

Description: Small Business Service Providers are a network of NSW independent organisations which deliver information, advice and training to start-up and micro businesses. They are focused on creating local small business opportunities, which include developing exports, replacing imports and promoting local employment initiatives. A network of 50 organisations delivers counselling services to businesses throughout NSW.

Services:

- practical business counselling and support
- help with preparing business plans, including marketing, budgeting and cash flow
- promotion of small businesses
- information on government services and programs
- mentor support for business clients
- referral to specialist professional advisers
- training in skills needed to succeed in business

TAFE Plus

TAFE PLUS Enquiry Service

47 York Street

Sydney NSW 2000

Ph: (02) 9299 7144

1800 817 507(outside Sydney)

Fax: (02) 9299 6327

Email: tafeic@tafensw.edu.au

Website: www.tafensw.edu.au

Description: TAFE Plus is the commercial arm of TAFE NSW. With access to all TAFE NSW resources, including specialised trainers and practising professionals, TAFE PLUS can respond promptly to an organisation's changing needs as well as to legislative and industry-wide developments.

Services: TAFE Plus offers:

- Training programs to fit small business needs
- Recognition of Prior Learning (RPL) assessment only pathway
- Series 2000 'industry specific' short courses to address skill gaps
- Face to face or self paced learning
- WorkCover OH&S accredited training and licensing requirements

Women in Export Programme (AUSTRADE)

Level 24, AON Tower

201 Kent Street

Sydney NSW 2000

Ph: (02) 9390 2000

Fax: (02) 9390 2023

Website: www.austrade.gov.au

Contact: NSW State Manager

Description: Federal Government's Export and Investment Facilitation Agency.

Services: Assistance with export planning, entering and developing overseas markets, provision of grants for overseas business development, networking and referral services, participation in seminars.

WorkCover New South Wales

400 Kent Street
 Sydney NSW 2000
 Ph: (02) 9370 5000
 Fax: (02) 9370 5999
 Information Centre 13 10 50
 Website: www.workcover.nsw.gov.au

Description: Workcover manages the NSW workplace safety, injury management, and workers' compensation systems.

Services: Occupational Health and Safety advice, workcover newsletter, injury management advice, advice on compliance with worker's compensation and OH&S legislation.

GOVERNMENT PORTAL BUSINESS WEBSITES**Business Entry Point
Big help for small business**

www.business.gov.au

Business Entry Point is a free government service offering:

- Details on over 800 Commonwealth, State, Territory and Local Government programs and services
- The latest on taxation, superannuation, occupational health and safety, workplace relations, importing and exporting, legal issues and licensing requirements
- Search facilities so you can tailor the search to your needs
- Links to government and other useful web sites
- On-line transactions and registrations with the Australian Taxation Office, the Australian Securities and Investments Commission and other government agencies
- A range of other transactions, including access to the Lodge-a-Job transaction for businesses wanting to fill a vacancy and the opportunity to register on-line for Endorsed Supplier status with the Commonwealth Government

Contact:

On the Internet at www.business.gov.au
 24 hours a day, seven days a week, free of charge. Infoline: 13 28 46, for the cost of a local call.

NSW Government Website – Service NSW

www.search.nsw.gov.au/business.asp

This site provides information and services from the Government that can assist in the development of your business.

The NSW Government Business Website is a free government service offering:

- Detailed information on the "business life cycle"
- Information on business regulations and protecting intellectual property
- Search facilities
- Links to government and other useful websites
- Information on doing business with the government including government policy, investment and tenders
- Information on employing staff including anti-discrimination, wages and industrial relations and OH&S
- Programs and Grants
- Information on marketing and advertising standards, codes of practice and intellectual property
- Environmental planning and services
- Information on news, business names, import/export, industry sectors and much more

Contact:

On the Internet at
www.search.nsw.gov.au/business.asp
 24 hours a day, seven days a week.

NSW Department of State and Regional Development (DSRD)

Small Business Website

www.smallbiz.nsw.gov.au

The Small Business Website is a free government service offering:

- Detailed information on the "business life cycle"
- The latest on innovation and technology, the new tax system, electronic commerce, and other important issues
- Search facilities so you can tailor the search to your needs
- Links to government and other useful websites
- Information on special interest services including, the Women in Business Mentor Program and information on operating a business from home
- Extensive information on NSW Government assistance for small business, government tenders, government regulations, Small Business Development Corporation and various business tools
- A range of other services including updates of "what's on", a register for updates and small business statistics

Contact:

On the Internet at www.smallbiz.nsw.gov.au 24 hours a day, seven days a week, free of charge. Infoline: 131 145, for the cost of a local call. Email: First@business.nsw.gov.au

SMALL BUSINESS SERVICE PROVIDERS – LOCAL CONTACTS

Albury-Wodonga BEC

Shop 8 Myer City Centre
David Street
Albury NSW 2640
Ph: (02) 6041 3704
Fax: (02) 6041 3065

Armidale & District BEC

Suite 26 Hanna's Arcade
Beardy Street
Armidale NSW 2350
Ph: (02) 6771 2556
Fax: (02) 6771 3246

Ballina & District BEC

Unit 1 55 River Street
Ballina NSW 2478
Ph: (02) 6686 9122
Fax: (02) 6686 9133

Bathurst BEC

235 Russell Street
Bathurst NSW 2795
Ph: (02) 6332 1077
Fax: (02) 6332 1129

Blacktown BEC

Shops 4&5 Donnellan Place
21 Campbell Street
Blacktown NSW 2148
Ph: (02) 9678 9733
Fax: (02) 9678 9744

Botany BEC

21A Dalley Avenue
East Botany NSW 2019
Ph: (02) 9316 5877
Fax: (02) 9666 5141

Broken Hill BEC

41-79 Crystal Street
Broken Hill NSW 2880
Ph: (08) 8087 9222
Fax: (08) 8087 9233

Campbelltown BEC

Level 8 171-179 Queen Street
Campbelltown NSW 2560
Ph: (02) 4626 3544
Fax: (02) 4627 2173

Casino Region BEC

Cassino Court 100 Barker Street
Casino NSW 2470
Ph: (02) 6662 5055
Fax: (02) 6662 4105

Central Coast BEC

C/- Wyong Shire Council
Hely Street
Wyong NSW 2259
Ph: (02) 4350 5582
Fax: (02) 4350 5247

Cobar BEC

43 Linsley Street
Cobar NSW 2835
Ph: (02) 6836 1184
Fax: (02) 6836 1515

Coffs Harbour BEC

72 Grafton Street
Coffs Harbour NSW 2450
Ph: (02) 6648 5488
Fax: (02) 6652 1888

Cootamundra BEC

251 Parker Street
Cootamundra NSW 2590
Ph: (02) 6942 1400
Fax: (02) 6942 4258

Deniliquin BEC

375 George Street
Deniliquin NSW 2710
Ph: (03) 5881 3010
Fax: (03) 5881 3205

Eastern Suburbs BEC

1A Newland Street
Bondi Junction NSW 2022
Ph: 9369 2844
Fax: 9387 6441

Fairfield BEC

Shops 2&3 36 Ware Street
Fairfield NSW 2165
Ph: (02) 9726 2522
Fax: (02) 9726 4436

Forbes BEC

100 Rankin Street
Forbes NSW 2871
Ph: (02) 6851 1377
Fax: (02) 6851 1370

Glen Innes BEC

310 Grey Street
Glen Innes NSW 2370
Ph: (02) 6732 5177
Fax: 6732 5175

Grafton & District BEC

113 Pound Street
Grafton NSW 2460
Ph: (02) 6643 1967
Fax: (02) 6643 2012

Hastings BEC

First Floor 62 Clarence Street
Port Macquarie NSW 2444
Ph: (02) 6583 3211
Fax: (02) 6583 3378

**Hunter BEC**

265 King Street
Newcastle West NSW 2302
Ph: (02) 4925 2566
Fax: (02) 4925 2570

Illawarra ITeC

Suite 1 336 Keira Street
Wollongong NSW 2500
Ph: (02) 4223 3100
Fax: (02) 4223 3199

Inverell BEC

1st Floor 94-100 Byron Street
Inverell NSW 2360
Ph: (02) 6722 5688
Fax: (02) 6722 4862

Lismore BEC

59 Magellan Street
Lismore NSW 2480
Ph: (02) 6622 1933
Fax: (02) 6621 7645

Lithgow BEC

162 Mort Street
Lithgow NSW 2790
Ph: (02) 6352 3600
Fax: (02) 6353 1393

Lower Clarence BEC

48 River Street
Macleay NSW 2463
Ph: (02) 6645 3633
Fax: (02) 6645 3615

Lower Hunter BEC

Cnr Barton & Methyr Streets
Kurri Kurri NSW 2327
Ph: (02) 4936 2557
Fax: (02) 4936 2886

Macleay BEC

2 Belgrave Street
Kempsey NSW 2440
Ph: (02) 6563 1022
Fax: (02) 6563 1205

Manning-Gloucester BEC

140a Victoria Street
Taree NSW 2430
Ph: (02) 6592 4444
Fax: (02) 6592 4405

MIA BEC

Level 1 57-59 Yambil Street
Griffith NSW 2680
Ph: (02) 6964 1555
Fax: (02) 6964 1550

Moree Region BEC

Level 1 96 Balo Street
Moree NSW 2400
Ph: (02) 6752 3533
Fax: (02) 6752 3404

Mosman BEC (non-funded)

Community Information Centre
Library Walk 605 Military Road
Spit Junction NSW 2088
Ph: (02) 9978 4233
Fax: (02) 9978 4132

Mudgee Region BEC

Unit 8 79 Market Street
Mudgee NSW 2850
Ph: (02) 6372 6088
Fax: (02) 6372 6070

Northern Beaches BEC

1st Floor 699 Pittwater Road
Dee Why NSW 2099
Ph: (02) 9971 1708
Fax: (02) 9971 1974

Northside BEC

Suite 102 Level 1 2-4 Thomas Street
Chatswood NSW 2067
Ph: (02) 9415 2630
Fax: (02) 9415 2624

Nowra Chamber of Commerce Inc

Unit 3
Cnr Worrigeer Street & Nowra Lane
Nowra NSW 2541
Ph: (02) 4423 3582
Fax: (02) 4423 5698

Orange BEC

144 Lords Place
Orange NSW 2800
Ph: (02) 6362 0448
Fax: (02) 6362 1676

Parkes BEC

24-28 Currajong Street
Parkes NSW 2870
Ph: (02) 6862 5511
Fax: (02) 6862 5448

Parramatta BEC

Level 3 169 Macquarie Street
Parramatta NSW 2150
Ph: (02) 8836 1312
Fax: (02) 9687 0210

Penrith & District BEC

Suite 22 541 High Street
Penrith NSW 2750
Ph: (02) 4721 5011
Fax: (02) 4731 2144

Queanbeyan BEC

12 Rutledge Street
Queanbeyan NSW 2620
Ph: (02) 6297 3121
Fax: (02) 6297 8939

Snowy-Monaro BEC

85 Commissioner Street
Cooma NSW 2630
Ph: (02) 6452 5392
Fax: (02) 6452 5393

South East Region BEC

163 Auckland Street
Bega NSW 2550
Ph: (02) 6492 3944
Fax: (02) 6492 4594

Southern Tablelands BEC

39 Goldsmith Street
Goulburn NSW 2580
Ph: (02) 4822 1933
Fax: (02) 4822 1969

St George & Sutherland BEC

387 Princes Highway
Rockdale NSW 2216
Ph: (02) 9597 2466
Fax: (02) 9597 2477

Sydney BEC

418A Elizabeth Street
Surry Hills NSW 2010
Ph: (02) 9282 6977
Fax: (02) 9281 2546

Tamworth & District BEC

561 Peel Street
Tamworth NSW 2340
Ph: (02) 6766 2290
Fax: (02) 6766 2246

Tweed Heads BEC

41 Wharf Street
Tweed Heads NSW 2485
Ph: 0411 351 124
Fax: (07) 5520 3878



Section 6

General Women's Organisations

Upper Hunter BEC

Shop 1B Bourkes Arcade
126 John Street
Singleton NSW 2330
Ph: (02) 6572 1877
Fax: (02) 6571 1201

Wagga Wagga BEC

66-70 Coleman Street
Wagga Wagga NSW 2650
Ph: (02) 6925 6588
Fax: (02) 6925 6533

Wellington-Orana BEC

26 Swift Street
Wellington NSW 2820
Ph: (02) 6845 2233
Fax: (02) 6845 3435

Country Women's Association of NSW (CWA)

11 Greenknowe Avenue
Potts Point NSW 2011
Ph: (02) 9358 2923
Fax: (02) 9357 4570
Email: cwaofnsw@bigpond.com
Contact: Mrs. Patricia Keill

Description: An organisation benefiting women – friendship, opportunities to learn, eg. handicraft, cultural activities, cookery, scholarships for children, and international studies.

Immigrant Women's Speakout Association of NSW

42 Station Street East
Harris Park NSW 2150
Ph: (02) 9635 8022
Fax: (02) 9638 8176
Email: womenspeakout.comcen.com.au
Contact: Clorinda Lee

Description: Immigrant Women's Speakout Association of NSW is a peak advocacy, information and lobby body representing the issues and ideas of women of non-English speaking backgrounds (NESB) in New South Wales.

Services: Casework services on domestic violence and employment, training, support to immigrant and refugee women's groups, advocacy for NESB women, and newsletter.

National Women's Justice Coalition Inc (NWJC)

GPO Box 3148
Canberra City ACT 2601
Ph: (02) 6247 2075
Fax: (02) 6257 3070
Email: nwjc@nwjc.org.au
Website: www.nwjc.org.au
Contact: Judy Harrison

Description: The NWJC aims to promote sensitivity to women's diverse circumstances and views in relation to legal matters. The NWJC places major emphasis on facilitating and strengthening the activities of networks, groups and individuals at national and state/territory level on women's justice issues and on ensuring that information about women's justice issues is readily available in the public domain.

Services: National lobby, networking assistance, website, Australian Virtual Centre for Women and the Law.



Rural Women's Network

C/-NSW Agriculture Locked Bag 21
Orange NSW 2800
Ph: (02) 6391 3620
Fax: (02) 6391 3650
Email: allison.windus@agric.nsw.gov.au
Website: www.agric.nsw.gov.au/rwn
Contact: Allison Windus

Description: Rural Women's Network provides an interface between government and community on priority rural women's issues and empowers a diversity of rural women to better achieve their own goals.

Services: Provides information and referral, consults on important issues, develops projects with other agencies, promotes the participation of rural women, builds communication networks and advises on policy.

Soroptimist International of South West Pacific

GPO Box 1439
Sydney NSW 1043
Ph: (02) 9235 0439
Fax: (02) 9231 2135
Email: siswphq@ozemail.com.au
Website: www.creatorix.com.au/SISWP
Contact: Marilyn Black

Description: Soroptimist International is a worldwide organisation for women in management and the professions, striving for human rights, equality, development and peace through international goodwill, understanding and friendship.

Services: Monthly meetings and community service.

The YWCA of Sydney

5-11 Wentworth Avenue
Sydney NSW 2010
Ph: (02) 9264 2451
Fax: (02) 9283 2485
Email: ywca-syd@zip.com.au
Website: www.ywca-sydney.com.au
Contact: Jocelyn Murphy or Nicole O'Brien

Description: The YWCA is a women's organisation that provides programs and opportunities for the growth, leadership and empowerment of women and young people, as well as budget accommodation and conference facilities.

Services: Membership, newsletters, events, and social justice action. Core services include emergency housing, employment and training programs, mentoring and leadership, children's and family services, community education, health and well-being, young women's forums. The YWCA operates on the Park Hotel in Sydney and has programs that operate regionally in New South Wales. Contact the Program Department on (02) 9285 6211.

Women's Electoral Lobby NSW (WEL)

2/66 Albion Street
Surry Hills NSW 2010
Ph: (02) 9212 4374
Fax: (02) 9281 7492
Email: welnsw@comcen.com.au
Website:
www.comcen.com.au/~welnsw
Contact: Co-ordinator

Description: WEL is a feminist non-party political lobby organisation working for a society where women and men have equal opportunities to develop individual abilities.

Services: Quarterly forums discussing issues of relevance to women, and newsletter.

Women's Legal Resources Centre

PO Box 37
Lidcombe North NSW 2141
Ph: (02) 9749 7700
Fax: (02) 9749 4433
1800 674 333
Email: womens_NSW@fcl.fl.asn.au
Contact: Margot Rawsthorne

Description: Provides legal advice, information and referral to women and aims to bring about law reform.

Services: Advice via telephone and face-to-face, indigenous women's program, outreach, community legal information, advocacy, and lobbying.

Womensport and Recreation NSW

73 Sugarloaf Crescent
Castlecrag NSW 2068
Ph: (02) 9958 6019
Fax: (02) 9958 6726
Email: crosswhite@one.net.au
Website: www.womensportnsw.com.au
Contact: Janice Crosswhite

Description: An advocacy membership-based, non-government organisation pursuing equity for women and girls in sport and physical activities. Services: Support, representation, newsletters, seminars, activities and events.

Emergency Hotlines

24 Hour Services

All 1800 numbers are Freecall numbers. Numbers starting with 13 are the cost of a local call. TTY numbers are for people who are deaf or speech impaired.

Domestic Violence Line 1800 656 463
TTY 1800 671 442

Child Abuse Line 4.30pm to 9.00am
1800 066 777

NSW Rape Crisis Centre

(02) 9819 6565
Outside Sydney 1800 424 017
TTY (02) 9181 4349

Lifeline 13 11 14

Kids Helpline 1800 551 800

Grief Support (02) 9489 6644

Karitane Care Line (02) 9794 1852
Outside Sydney 1800 677 961

Tresillian Parent Helpline

(02) 9787 5255
Outside Sydney 1800 637 357

Translating & Interpreting Service
13 14 50

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